



# TRAVEL

	YES	NO
1. Did you submit an abstract / précis in response to a "Call for Papers"?		
2. Was your submission peer-reviewed?		
3. At this time, has your submission been accepted?		
4. In addition to presenting your paper what, if any, other roles will you be fulfilling at the conference. <i>Check all that apply. Provide supporting documentation for each.</i>  <input type="checkbox"/> Conference Chair <input type="checkbox"/> Session Chair <input type="checkbox"/> Discussant <input type="checkbox"/> Workshop Leader / Facilitator <input type="checkbox"/> Keynote Speaker <input type="checkbox"/> Representative of Society / Association <input type="checkbox"/> Other ( <i>Specify</i> ) _____		

## CONFERENCE INFORMATION

- Name and Location of Meeting \_\_\_\_\_
- Dates of Meeting              From \_\_\_\_\_ to \_\_\_\_\_
- Is the meeting                       Regional    National    International
- Is the meeting                       Annual    Biennial    Triennial    Other

NB: *Travel arrangement must comply with the University's Travel Policy.*

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## BUDGET SUMMARY

1. Airfare / Transportation	\$
2. Accommodations	\$
3. Conference Registration Fees	\$
4. Subsistence (\$45/day in Canada \$70.00/day Internationally)	\$
5. Other Expenses ( <i>specify</i> )	\$
TOTAL COSTS	\$
Total available from other sources	\$
<b>TOTAL GRANT REQUESTED</b>	\$

1. List other funding sources to which you have applied or may be applying for support of this travel (e.g. The University of Winnipeg Students Association):

2. Is the conference / meeting able to provide funds in support of your travel?  Yes  No

If yes, indicate approximate amount \$ \_\_\_\_\_

The funds are to support  Travel  Subsistence  Registration  General

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## DEPARTMENTAL EVALUATION – PLEASE TYPE

The Office of Graduate Studies values the Graduate Program Advisor's input on project proposals. Applicants should allow adequate time for their Advisor's reviews to be completed. **This review MUST be completed.** Applicants may **NOT** review their own application. Advisors should ensure that they have addressed the two assessment points below.

**NOTE:** *This evaluation is required from the Student's Department.*

a) Graduate Program Advisor's Review

Please comment on the following:

1. The scholarly significance of this presentation
2. The significance of the conference to the applicant's field of research

Signature of Graduate Program Advisor: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

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b) Departmental Graduate Program Committee Chair's Review

Please comment on the benefits expected to accrue to the scholar and the University from the conference

Signature of Departmental Graduate Program Committee Chair: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

c) Applicant's acknowledgment of above comments      Signature: \_\_\_\_\_

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## REQUIRED ATTACHMENTS

Note: Incomplete applications will not be considered for funding

### CONFERENCE DETAILS

- Provide conference details through a URL address or 1-2 (max) printed pages
- Précis / abstract of your paper / poster
- Copy of invitation (*if invited*)
- Copy of acceptance (*if submission is accepted*)
- Please describe the importance of this conference in your area of study, and explain how the format of your participation is appropriate for this venue.

### RESEARCH and AWARD HISTORY\*

- List all grants awarded over the past 5 years. This would include entrance scholarships from UWinnipeg. For each, include the following information:
  - a) the year(s)
  - b) the granting agency,
  - c) the title of the project,
  - d) the amount of the grant,
  - e) the amount remaining.
- List all publications for the past 5 years.
  - a) Provide complete citations for all documents listed (including co- authors, title, publisher, journal, volume, date of publication, page numbers, etc.).
  - b) Indicate with an asterisk (\*) which publications are refereed.
  - c) Specify your role for co-authored publications.

\* Attaching your CV which lists your funding and publication history is acceptable.

\* If you have no publications, nor have received any funding, please indicate this in your application.